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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town Council  Council Offices, The Station Building  Berry Lane, Longridge, PR3 3JP  Telephone: 01772 782461  email: [clerk@longridge-tc.gov.uk](http://h)  website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment, and promote community pride.

**Agenda**

To the Mayor & Members of Longridge Town Council

You are summoned to attend the meeting of the Town Council on

**Wednesday 12th June 2024 at 7pm.**

The meeting will be held in The Station Buildings, Berry Lane, Longridge.

Gill Flynn

Town Clerk

**1.Mayor's welcome.**

**2.To receive apologies.**

**3.Declarations of interests.**

[Councillors are responsible for declaring any personal / prejudicial or disclosable pecuniary interest pertaining to matters on this agenda.](http://h)

[If the personal interest is a prejudicial interest or there is a disclosable pecuniary interest, then the individual member should not participate in a discussion or vote on](http://h) the matter and must withdraw from the meeting and not seek to influence a decision unless a dispensation request has been submitted in writing.

**4.Public participation.**

**5.Minutes of council meetings.**

To approve as a correct record the minutes of the council meeting held on the 8th May 2024.

**6.Planning & licence applications.**

3/2024/0310 Retention of unauthorised works to Listed Building including replacement windows and doors, removal of window and insertion of new UPVC double door opening to access attached balcony to rear. Alter or Extend a Listed Building.Development Address: 10 Higher Road Longridge.

3/2024/0331 30/04/2024 Prior approval for proposed demolition of existing conservatory and construction of single-storey extension to rear. 7.87m long, 3.95m high (max) and 1.75m to eaves. Development Address: 94 Higher Road Longridge PR3 3SY

3/2024/0291 10/05/2024 Planning permission for two storey extension to rear. Applications for full consent: Development Address: 38 Higher Road Longridge PR3 3SX.

3/2024/0360 14/05/2024 Prior notification for proposed concreting of existing hardcore agricultural track and new agricultural track (total length 50 metres). Agricultural determination: Development Address: Birks Farm Birks Brow Longridge.

3/2024/0371 10/05/2024 Listed Building Consent for two storey extension to rear. Alter or Extend a Listed Building Development Address: 38 Higher Road Longridge PR3 3SX.

3/2024/0369 21/05/2024 Non material amendment to application 3/2022/0593 involving change of pitched roof with skylights to flat roof with lantern lights. Non-Material amendment. Development Address: 17 Crumpax Avenue Longridge Preston PR3 3JQ.

3/2024/0352 21/05/2024 Proposed replacement of roof covering, construction of new gable wall and like for like repairs. Applications for full consent. Development Address: Ribble Valley Shelving Unit 1 Shay Lane Industrial Estate Shay Lane Longridge.

3/2024/0389 17/05/2024 Approval of details reserved by conditions 8 (tree and hedgerow protection), 9 (construction traffic management plan), 14 (surface water drainage strategy), 15 (construction SW management plan), 16 (SW drainage operation and maintenance manual), 17 (SW verification report) and 20 (Phase 2 land contamination report) of planning permission 3/2021/1262

**7.To consider the Budget Committee’s minutes and report from the last meeting.**

* Girl guiding grant
* Goosnargh and Longridge Show grant
* D Day celebrations (Friends of Civic Centre) donation
* Planter purchase and siting

**8.Finance**

**To authorise the following payments:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Payee** | **Description** | **Amount** | **Method** |
| Rosemary Glen | Cleaning Station Buildings | £554.64 | BACS |
| SY Maintenance | Caretaker | £216.99 | BACS |
| Terry Lewis | Gardener | £200.00 | BACS |
| British Gas | Electricity invoice | £1438.46 | DD |
| Easy Websites | Monthly payment for hosting | £83.16 | DD |
| Cathedral Hygiene | Nappy Bin waste disposal | £61.34 | DD |
| TPCS | Office line | £46.96 | BACS |
| British Gas | Gas invoice | £147.29 | DD |
| Whalley Swarbrick | Payroll and Pension for 2024 | £504.00 | BACS |
| Holden and Company | AGAR return 2023-2024 | £570.00 | BACS |
| Girl Guide Hut | Grant award | £5000.00 | BACS |
| Fulwood Insurance | Station Building Insurance | £1699.55 | BACS |
| Alan Cowgill | Memorial Garden stone flags rebed and pointing | £650.00 | BACS |

**Receipts**

|  |  |  |  |
| --- | --- | --- | --- |
| HMRC | VAT Reclaim | £10,692.41 | BACS |
| U3A | Room hire | £210.00 | BACS |
| The Old Station Café | Electric charges | £1004.98 | BACS |
| The Old Station Café | Water Charges | £169.52 | BACS |
| Art Group | Room hire | £147.50 | BACS |

**9.To consider the request for unused land to create allotments, community gardens and greenspace.**

**10.To consider the update on the redesign of the town council’s logo.**

**11.To consider the update on the appointment of a new clerk and the advertising of an assistant clerk / apprentice.**

**12.To consider the renewal options for gas and electric.**

**13.To consider and approve the town council’s policies 2024.**

**14.To consider the Heritage Centre enquiries.**

**15.To consider the request for the application for lamppost mounted banners.**

**16.Reports and correspondence (information only).**

**17.Date and time of the next full council meetings.**

Press and public welcome to attend.